

Marlborough Primary School

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3rd March 2023

Dear Parent/Carer,

I am pleased to be able to advise you that the Governors' Annual Report to Parents for the academic year 2021-22 is now available on the school website.

September 2021 saw the 10th Anniversary of Marlborough Primary School with a celebration party, an art commission and other events. This year remained influenced by the global pandemic, especially in the autumn and spring terms. Pupil and Staff absence rates due to Covid remained very high which often caused difficulties in ensuring the continuity of teaching for pupils. The lifting of social distance measures and regular Covid testing eased in the summer and school slowly began to be able to invite parents and visitors back into the school. Visits also recommenced with year 6 going to Llangrannog and the school sports day going ahead.

The report outlines some of the key work the Governing Body has been involved with during the year. We have remained as active as ever, holding most of our meetings using video conferencing and then in person. We continue to review with school its strategic aims and the school improvement plan and also monitor standards & outcomes and of course finance.

I would like to take this opportunity to thank my fellow governors for their support and commitment to the school over the last year.

Should you not be able to access this report via the website, a printed copy may be requested from the school office.

We welcome your views and if you do wish to contact the Governing Body or should you have any queries on the report, I can be reached on 07799 864325 or via the school office.

I would like to take this opportunity to also advise you that The Schools Standards and Organisation (Wales) Act 2013 provides arrangements to enable parents to request up to three meetings in any school year with the governing body, on matters which are of concern to them. If parents wish to use their rights under the Act to hold a meeting, the details of the process to follow and further guidance is provided overleaf.

Yours sincerely

Andrew Skinner

Chair of Governors

Aiming for Excellence

Parents' right to request a meeting with the school's governing body

If parents wish to use their rights under the Act to hold a meeting, four conditions need to be satisfied:

1. Parents will need to raise a petition in support of holding a meeting.

The parents of at least 30 registered pupils will need to sign the petition. If it is a paper petition, then a written signature must be given as well as the name and class of each child who is a registered pupil at the school. If the petition is in electronic format, the "signature" required is the typed name of the parent plus the name and class of each child who is a registered pupil at the school and the email address of each parent who "signs" the electronic petition.

2. The meeting must be called to discuss matters which affect the school.

The meeting cannot be called to discuss such matters as the progress of individual pupils, or to make a complaint against a member of the school's staff or governing body.

The petition should contain brief details of the matter(s) to be discussed, and the reasons for calling the meeting. This information should be clearly displayed at the top of the petition, with parents' signatures appearing below.

3. A maximum of 3 meetings can be held during the school year.

The law allows parents to use their rights to request up to 3 meetings with a school governing body during the school year.

4. There must be at least 25 school days left in the school year.

The law makes it a condition that at least 25 school days are left in the school year when the petition is received so that the meeting can be held.

A "school day" means a day when the school is open to pupils: it does not include weekends, public holidays, school holidays or INSET days.

The address for service of a petition requesting a meeting with this school's governing body is:

Andrew Skinner
Chair of Governing Body
Marlborough Primary School
Blenheim Road
Cardiff
CF23 5BU

Further advice on how parents may go about request a meeting with a governing body is available on the Welsh Government's website at:-

<https://gov.wales/sites/default/files/publications/2018-03/statutory-guidance-to-the-governing-bodies-of-maintained-schools-in-wales-regarding-the-duty-to-hold-meetings-with-parents.pdf>

